



EXTERNAL POSTING

RINK MARSHAL – PART-TIME

Up to 4 positions

NATURE OF POSITION

Under the supervision of the Arena Coordinator or delegate, performs a variety of duties related to Public Skating sessions and Special Events.

A. **DUTIES AND RESPONSIBILITIES**

- Provides leadership and safety with participants and leads a variety of activities for all ages
- Ability to discuss issues in a professional manner
- Prepares a plan of activities for sessions
- Sets out equipment required for activities
- Puts equipment away at end of each session
- Assists with equipment and activities during special events
- Reports inappropriate behavior and prepares accident/incident reports

B. **SKILLS, TRAINING AND ABILITIES REQUIRED**

Staff in this position are able to demonstrate command of personal and job-related skills and knowledge of standards including:

- Work cooperatively and productively in a team atmosphere
- Exchange information with the public, co-workers
- Prepare accident/incident reports
- Able to follow directions that are both in the verbal and written form

C. **FORMAL KNOWLEDGE AND QUALIFICATIONS**

- WHMIS
- Successful completion of the High Five Course
- Emergency First Aid
- Ability to skate forwards, backwards and stop with confidence

Please provide copies of certifications with a completed application form.

D. **SHIFT AND HOURS OF WORK:**

HOURS OF WORK: Up to 20 hours per week, mainly weekend and evening shifts

WAGE RATE: \$19.69 per hour

POSTED: August 14, 2026

CLOSING DATE: Open until filled

To apply for this position, please submit a detailed resume and cover letter, or complete a District of Kitimat application form to hr@kitimat.ca or by mail to 270 City Centre, Kitimat, B.C. V8C 2H7.